



KNIGHTS OF COLUMBUS  
LOUISIANA STATE COUNCIL

*(Revised: July 6, 2018)*

## 2018-2019 State Deputy's Award

Councils conducting well-rounded programs in the Faith in Action program categories of Faith, Family, Community, and Life provide meaningful help to people and families. Through our programs, members will be able to work together to accomplish much more than they could acting alone, and they'll also build bonds of friendship and fraternity which will last a lifetime. By conducting well-run service programs, your council continues the vision of our founder by assisting people in need, strengthening our faith, and strengthening the bonds that unite our members.

Councils that conduct well-rounded service programs may be eligible for the State Deputy's Award and the Fleur de Lis Award that recognize the efforts that councils put forth in continuing Father McGivney's mission.

### **Reporting Period: April 1, 2018 to March 31, 2019.**

The activity reporting period for this fraternal year is from April 1st to March 31st. Only activities conducted during this time period are to be reported.

### **Deadline to submit Activity Reports (Grading Forms): April 5, 2019.**

Activity Reports (Grading Forms) must be IN THE HANDS of the respective director NO LATER THAN APRIL 5th of the reporting year. Postmarks will not be used to determine if the report is received on time. There will be no exceptions to this deadline, and reports received after the deadline will not be graded. Online grading forms are de-activated at 11:59 p.m. on April 5, 2019

### **Method to Determine Winners of the 2018-2019 State Deputy's Award**

Councils will compete in one of three groups based upon the councils' size as of July 1, 2018.

Group 1	110 or more regular members.
Group 2	60 to 109 regular members.
Group 3	59 or less regular members.

"Regular members" includes all members listed on the council's roster as of July 1, 2018, except Inactive Members, Honorary Members, Honorary Life Members, and Disabled Members.

The highest cumulative score determines the ranking.

## Method to Determine Fleur De Lis Award Winners

All councils will also be recognized with a “FLEUR DE LIS” award if they score a minimum of 80% in each of the six categories (for example: at least 160 out of 200 points and 80 out of 100 points).

<b>6 Categories</b>	<b>1,000 points (plus 50 bonus points can be earned)</b>
Faith	200 points
Family	200 points
Community	200 points
Life	200 points (plus 20 bonus points)
YEP <sup>1</sup>	100 points (based on percent of quota received by April 5)
Admin/State Events <sup>2</sup>	100 points (plus 30 additional bonus points)

**Tiebreaker:** The tiebreaker for the State Deputy’s Award is determined by the Service Program Awards Entry Form (STSP). The Elected State Officers and the Immediate Past State Deputy evaluate and rate the Service Program Awards Entry Form submitted by the councils. Points for each form submitted in the various categories are:

1st Place: 5 points	4th Place: 2 points
2nd Place: 4 points	5th Place: 1 point
3rd Place: 3 points	

### Contact Information

Program Director	Mark Carver	(504) 452-0248	markcarver@aol.com
Family Director	Keith Gros	(985) 637-9240	kjgfamily900@gmail.com
Faith Director	Mike Rose	(318) 525-7424	prorose22@aol.com
Community Director	Michael Abbate, Sr.	(504) 388-2452	michael.abbate54@yahoo.com
Life Director	Chris Davis	(318) 349-3279	christopherpatrickdavis@gmail.com
Youth Activities	Delmas Forbes	(225) 939-2980	dcforbes1@cox.net
YEP Chairman	Melvin Burrell	(337) 353-6239	mel_burr@yahoo.com
State Administrator	Robert Boudreaux	(337) 235-2220	lakc@bellsouth.net
Special Olympics	Tim Helbling	(985) 710-5300	timhelbling@bellsouth.net
MDF Chairman	Thomas Ruemker	(225) 333-6447	truemker@eatel.net
Domestic Church	Darryl Barrios	(985) 790-1053	djbarrios00@yahoo.com
Training Officer	Curtis Contrantiche	(985) 226-0532	cconstrantiche@tpsd.org
Silver Rose	Vicen Alvarez	(225) 266-3165	vicen.alvarez729@gmail.com
CYLA	Richard Yandle	(337) 278-7695	knightyandle@gmail.com
Seminary Mission Fund	Delmas Forbes	(225) 939-2980	dcforbes1@cox.net

### Program Information and Materials

**Supreme:** <https://www.kofc.org/en/programs/index.html>

**State:** <https://www.louisianakc.org/programs/>

<sup>1</sup> The Youth Expansion Program (YEP) is a monetary donation from the council which supports youth programs and vocations. The Council’s quota is \$10 for each “Regular Member” on the council’s roster as of July 1, 2018.

<sup>2</sup> See attached sheet for scoring guidelines.

<b>Council Administration and State Events</b>	<b>Points</b>	
Pay State per-capita by October 1.	10	
Pay State per capita by April 1	10	
Submit Form 185 to Supreme and State Administrator by July 1	5	
Submit Form 365 to Supreme by August 1	5	
Submit Form 1728 to Supreme by February 1	5	
Submit semi-annual audit to Supreme by August 15	5	
Submit semi-annual audit to Supreme by February 15	5	
Submit State Convention delegate credentials by April 1.	5	
KCLS: GK attends.	5	
KCLS: Membership Director attends.	5	
KCLS: Program Director attends.	5	
KCLS: Financial Secretary attends.	5	
GK DAY: Grand Knight attends.	5	
GK DAY: Membership Director attends.	5	
GK DAY: Program Director attends.	5	
Participated in an individual or a team State tournament and/or hosted a Diocesan or State event:  Possible Events include: State BBQ Cook-Off, State Texas Hold 'Em, State Horseshoe, State Corn Hole Toss, State Golf, State Nine Ball Tournament, State Gumbo Cook-Off, State Bowling and State Disc Golf. (At least ONE (1) member from the Council must participate in an individual event to receive points - not team events.) Actual Point Assignment will be determined by Activity Report(s) submitted to State Council from Hosting Council for all state events.  Possible Hosting events include: a 2nd/3rd/4th Degree Exemplification; a State tournament, event, cook off or meeting; or a Diocesan tournament, event, cook off or state-requested meeting.	30	5 points each  (30 point maximum, includes 15 bonus points)
TRAINING: Grand Knight completes the online fraternal leadership training for his position by 12/31/2018 and submits proof of completion to the State Council Training Officer Curtis Constrantiche by 2/1/2019.	5	Bonus points
TRAINING: Deputy Grand Knight completes the online fraternal leadership training for his position by 12/31/2018 and submits proof of completion to the State Council Training Officer Curtis Constrantiche by 2/1/2019.	5	Bonus points
TRAINING: Financial Secretary completes the online fraternal leadership training for his position by 12/31/2018 and submits proof of completion to the State Council Training Officer Curtis Constrantiche by 2/1/2019.	5	Bonus points
<b>TOTAL POINTS ALLOWED: 100 plus 30 bonus points</b>	<b>130</b>	30 bonus points allowed

<b>YEP (Youth Expansion Program):</b>	<b>Points</b>	
YEP (Youth Expansion Program):	<b>100</b>	Based on percent of quota received from council by April 5.



KNIGHTS OF COLUMBUS  
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**FAITH ACTIVITY REPORT**  
April 1, 2018 - March 31, 2019

Council Number: \_\_\_\_\_

Council Name: \_\_\_\_\_

Faith		Check one		Points	Score
		Yes	No		
1	<p><b>Spiritual Reflection Program.</b> (Mandatory for the Columbian Award) Did the council plan and participate in prayers and reflection together as a fraternity, such as attending a retreat or day of reflection together or organize their own event?</p>			30	
2	<p>Did the council conduct or host any of the following seven programs? (30 points for each program; maximum is 90 points). List up to three.</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p><b>a. RSVP.</b> Did the council support a seminarian or other eligible person by participating in the RSVP program with a minimum donation of \$500 to a single individual? Points will be awarded based on a copy of Form 2863 (refund application) sent by the council to the State Faith Director Mike Rose.</p> <p><b>b. Into the Breach.</b> Did the council host or participate in a reflection and study group using the guide printed in Into the Breach or a similar program?</p> <p><b>c. Marian Icon Prayer Program.</b> Did the council host the icon for a prayer service or participate in or conduct a similar Marian Prayer program?</p> <p><b>d. Catholic Info Service Domestic Church Kiosk &amp; Series.</b> Did the council make CIS books available to the parish, council members or their family?</p> <p><b>e. Rosary Program.</b> Did the council encourage and promote rosary prayer services in their parishes, homes and among its member?</p>			90	

<b>Faith</b>		<b>Check one</b>		<b>Points</b>	<b>Score</b>
		<b>Yes</b>	<b>No</b>		
	<b>f. Holy Hours.</b> Did the council organize or participate in a regular Holy Hours program, which including Eucharistic adoration, reflection, communal rosary, prayers for intercession or other similar service?  <b>g. Sacramental Gifts.</b> Did the council support or provide gifts to families or individuals who received any sacraments?				
3	<b>Quarterly Communion.</b> Did the council conduct at least 4 quarterly Communion?			20	
4	<b>Support Our Priests.</b> Did the council provide material, financial, labor or other support to its parish priest or chaplain?			20	
5	<b>Seminarian Mission Fund.</b> Did the Council submit raffle ticket proceeds of at least \$100 or make a donation to the "Seminarian Mission Fund" of at least \$100? Points will be awarded based on stubs and cash received by Delmas Forbes (fund chairman) that councils submit to him prior to the drawing on December 2nd.			20	
6	<b>The Father Michael J. McGivney Guild.</b> Did the council promote the Father McGivney Guild and encourage members to join the guild?			10	
7	<b>Form STSP.</b> Council must submit a State Council Service Program Award and Entry Form for FAITH to the State Office, P.O. Box 51166, Lafayette, LA 70505-1166. It must be received at that address by April 5, 2019 to be eligible for these ten (10) points. <b>This form or its attachments cannot be submitted online.</b>			10	
	<b>TOTAL ALLOWED POINTS 200</b>			200	

**All forms must be in the hands of the Director by April 5, 2019.**

Mail this Activity Report to the Faith Director:

Mike Rose  
 3404 Driftwood Drive  
 Shreveport, LA 71118-4211

318.687.5706 Residence  
 318.525.7424 Cellular

Do not email these forms to the Director. If you want to submit the Activity Report electronically, then you must use the online form available at louisianakc.org. The Form STSP must be mailed to the State Office.

By submitting this form, I declare on my honor as a Catholic Gentleman that the responses are true and correct to best of my information, knowledge and belief.

\_\_\_\_\_  
 Signature of Grand Knight or His Designee

\_\_\_\_\_  
 Council Number



KNIGHTS OF COLUMBUS  
LOUISIANA STATE COUNCIL

**FAMILY ACTIVITY REPORT**  
April 1, 2018 - March 31, 2019

Council Number: \_\_\_\_\_

Council Name: \_\_\_\_\_

<b>Family</b>		Check One		Points	Score
		Yes	No		
1	<p><b>Consecration to the Holy Family.</b> (Mandatory for the Columbian Award) Did the council invite families of their parish to offer the prayer of Consecration to the Holy Family?</p>			30	
2	<p>Did the council conduct or host any of the following seven programs? (30 points for each program; maximum is 90 points). List up to three.</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p><b>a. Family of the Month.</b> Did the council submit at least eight Family of the Month forms to Supreme? Points to be awarded based on records received from Supreme Council prior to April 5th. (Grading Records include April through March).</p> <p><b>b. Keep Christ in Christmas.</b> Did the council conduct an activity that promoted the season of Advent and Christmas in their proper context, centered on the nativity of Jesus (such as (Posada, Creche Blessing/Tree Lighting, etc.) [For purposes of the State Deputy’s Award, the poster contest is a separate activity; do not use the poster contest here.]</p> <p><b>c. Food for Families</b> Did the council donate and support community food pantries, community food banks, and soup kitchens by donating at least \$500 or 1,000 pounds of food?</p> <p><b>d. Family Fully Alive.</b> Did the council participate in The Family Fully Alive program?</p> <p><b>e. Family Week.</b> Did the council work with its parish to plan a special week in celebration of family life through activities that strengthen parish community and unite Catholic family life, such a Mass, family picnic, prayer activities for the home and a service project for the community?</p> <p><b>f. Family Prayer Night.</b> Did the council provide opportunity for families</p>			90	

<b>Family</b>		<b>Check One</b>		<b>Points</b>	<b>Score</b>
		<b>Yes</b>	<b>No</b>		
	of council members, as well as other Catholic families, to come together for prayer, dinner, and fellowship once a month?  <b>g. Good Friday Family Promotion.</b> Did the councils promote attendance at Good Friday liturgy and educate of parish families about the importance of the collection for Christians in the Holy Land?				
3	<b>Keep Christ in Christmas Poster Contest.</b> Did the council host a Keep Christ in Christmas contest by the deadline announced by State Council? Points will be awarded based on a copy of Form 5023 sent by the council to the Youth Chairman Delmas Forbes at dcorbes1@cox.net.			20	
4	<b>Family of the Year.</b> Did the council submit a completed “Family of the Year” nomination form to the State Family Director Keith Gros by April 5th. Nominations forms are available at louisianakc.org. Points to be determined by the Family Director.			20	
5	<b>Condolences.</b> Did the Council send “Resolution of Condolence” certificates to the family of a deceased member or, was a Mass, Rosary, Bishop Greco Memorial Card, or other prayer service offered for a deceased/sick member of the Knights of Columbus?			10	
6	<b>Fraternal Benefits.</b> Did the council host or participate in a Fraternal Benefits Night or similar event to promote and inform members and families about fraternal benefits and insurance products?			20	
7	<b>Form STSP.</b> Council must submit a State Council Service Program Award and Entry Form for FAMILY to the State Office, P.O. Box 51166, Lafayette, LA 70505-1166. It must be received by April 5, 2019, to be eligible for these ten (10) points. <b>This form or its attachments cannot be submitted online.</b>			10	
	<b>TOTAL ALLOWED POINTS 200</b>			200	

**All forms must be in the hands of the Director by April 5, 2019.**

Mail this Activity Report to the Family Director:

Keith J. Gros  
1089 Hwy 652  
Raceland, LA 70394

985.637.9240 Cellular

Do not email these forms to the Director. If you want to submit the Activity Report electronically, then you must use the online form available at louisianakc.org. The Form STSP must be mailed to the State Office.

By submitting this form, I declare on my honor as a Catholic Gentleman that the responses are true and correct to best of my information, knowledge and belief.

\_\_\_\_\_  
Signature of Grand Knight or His Designee

\_\_\_\_\_  
Council Number



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**COMMUNITY ACTIVITY REPORT**  
April 1, 2018 - March 31, 2019

Council Number: \_\_\_\_\_

Council Name: \_\_\_\_\_

Community		Check One		Points	Score
		Yes	No		
1	<p><b>Helping Hands.</b> (Mandatory for the Columbian Award) Did the council organize or participate in a program that addresses the needs disadvantaged members of our communities – such as the homeless, the addicted, refugees, or the elderly – by donating or raising \$100 (in cash or items) or providing 10 man-hours?</p>			20	
2	<p>Did the council conduct or do one of the following three programs? (20 points; maximum is 20 points). List up to one.</p> <p>1. _____</p> <p><b>a. Coats for Kids</b> Did the council purchase a case of 12 coats from Knightsgear.com or donate at least 12 (new or used) coats to children in need?</p> <p><b>b. Global Wheelchair Mission.</b> Did the council purchase or donate a new or used wheelchair for a person in need?</p> <p><b>c. Habitat for Humanity.</b> Did the councils support Habitat for Humanity or affiliate project in their community by donating or raising \$500 or providing 100 service hours?</p> <p>Note: Fulfilling the above requirements will <u>not</u> satisfy Supreme's requirements for these three Featured Programs. Supreme's requirements are significantly different.</p>			20	
3	<p><b>Disaster Response.</b> Did the council help or participate in a community disaster response or provide financial support and relief to the affected areas by providing \$100 (in cash or items) or 10 man-hours?</p>			20	
4	<p><b>Free Throw Championship.</b> Did the council sponsor a Free Throw Championship contest for boys and girls between the ages of 9 and 14 by the deadline announced by State Council? Points will be awarded based on a copy of Form FT-1 sent by the council to the Youth Chairman Delmas Forbes at dcforges1@cox.net.</p>			20	
5	<p><b>Catholic Citizenship Essay Contest.</b> Did the council sponsor Supreme's Catholic Citizenship Contest for Catholic students by the deadline announced by State Council? Points will be awarded based on a copy of</p>			20	



Community		Check One		Points	Score
		Yes	No		
	Form 4216 sent by the council to the Youth Chairman Delmas Forbes at dcforges1@cox.net.				
6	<b>Soccer Challenge.</b> Did the council sponsor a Soccer Challenge contest for boys and girls between the ages of 9 and 14 by the deadline announced by State Council? Points will be awarded based on a copy of Form 4567 sent by the council to the Youth Chairman Delmas Forbes at dcforges1@cox.net.			10	
7	<b>CYLA.</b> Did the Council participate in the Catholic Youth Leadership Award (CYLA) program? Points will be awarded based the CYLA Report Form sent by the Diocesan Administrators to CYLA Chairman Richard Yandle at knightyandle@gmail.com.			20	
8	<b>Substance Abuse Poster Contest.</b> Did the council sponsor a Substance Abuse Poster Contest by the deadline announced by State Council? Points will be awarded based on a copy of the participation form sent by the council to the Youth Chairman Delmas Forbes at dcforges1@cox.net.			20	
9	<b>Public Relations.</b> Did the council submit at least one article, announcement or picture to the local newspaper, church bulletin or magazine?			20	
10	<b>Community Events.</b> Did the council participate in two community events, such as parish fairs, Lenten fish fries, or civil or cultural activities?			20	
11	<b>Form STSP.</b> Council must submit a State Council Service Program Award and Entry Form for COMMUNITY to the State Office, P.O. Box 51166, Lafayette, LA 70505-1166. It must be received by April 5, 2019, to be eligible for these ten (10) points. <b>This form or its attachments cannot be submitted online.</b>			10	
	TOTAL ALLOWED POINTS 200			200	

**All forms must be in the hands of the Director by April 5, 2019.**

Mail this Activity Report to the Community Director:

Michael A. Abbate, Sr.  
421 Kenilworth Drive  
Laplace, LA 70068-2613

(985) 652-5041  
(504) 388-2452 cell

Do not email these forms to the Director. If you want to submit the Activity Report electronically, then you must use the online form available at louisianakc.org. The Form STSP must be mailed to the State Office.

By submitting this form, I declare on my honor as a Catholic Gentleman that the responses are true and correct to best of my information, knowledge and belief.

\_\_\_\_\_  
Signature of Grand Knight or His Designee

\_\_\_\_\_  
Council Number



KNIGHTS OF COLUMBUS  
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**LIFE ACTIVITY REPORT**  
April 1, 2018 - March 31, 2019

Council Number: \_\_\_\_\_

Council Name: \_\_\_\_\_

<b>Life</b>		Check One		Points	Score
		Yes	No		
1	<p><b>Novena for Life.</b> (Mandatory for the Columbian Award) Did the council promote 9 days of prayer for a culture of life both in the parish and in our homes?</p>			20	
2	<p><b>Major Pro-Life Activity.</b> Did the council participate in any significant pro-life activity in which the council raised or donated at least \$200 or provided at least 20 volunteer hours in that resulted in an increase in respect for life of the unborn, physically/mentally challenged, sick, or elderly?</p> <p>Amount donated: \$_____ or _____ hours</p> <p>20 additional bonus points will be awarded if the council raised or donated at least \$2,000 or provided at least 200 volunteer hours.</p>			20	
3	<p><b>Special Olympics Form.</b> Did the Council complete and send the “Partnership Profile Report with Special Olympics” Form 4584 to Supreme Council and also send a copy to the State Chairman Tim Helbling at timhelbling@bellsouth.net? Points will be awarded based the report received by the State Special Olympics Chairman.</p>			10	
4	<p><b>Special Olympics Support.</b> For 20 more points, did the council actually support the Special Olympics by making at least a \$100 donation or providing at least 20 man-hours? The donation/service hours should also be reported on the “Partnership Profile Report with Special Olympics” Form 4584? Points will be awarded based the report received by the State Special Olympics Chairman.</p> <p>Note: Fulfilling the above requirements will <u>not</u> satisfy Supreme's requirements for this Featured Program. Supreme's requirements are significantly different.</p>			20	
5	<p><b>Christian Refugee Relief.</b> Did the council raise funds or donate at least \$200 to support the Christian Refugee Relief Fund?</p>			20	
6	<p><b>Silver Rose.</b> Did the council host or participate in a Silver Rose Mass or related event?</p>			20	

<b>Life</b>		<b>Check One</b>		<b>Points</b>	<b>Score</b>
		<b>Yes</b>	<b>No</b>		
7	<b>Mass for People with Special Needs.</b> Did the council organize and conduct a Mass for people with developmental disabilities or help support such a Mass?			20	
8	<b>Pregnancy Center Support.</b> Did the council provide material, financial, labor or other support to a pro-life pregnancy center or similar organization?			20	
9	<b>Mental Disability Fund.</b> Did the council donate at least \$250 or provide 5 man-hours to an organization(s) that support and assist persons with mental disabilities?  Total Amount donated: \$ _____ (April 1 to March 31) This amount will determine the MDF Awards.			20	
10	<b>Culture of Life Activity.</b> Did the council host or participate in a culture of life activity (not already addressed on this form), such as a Pro-Life Mass or Memorial Service for the unborn, a Rosary March, or educational event?			20	
11	<b>Form STSP.</b> Council must submit a State Council Service Program Award and Entry Form for LIFE to the State Office, P.O. Box 51166, Lafayette, LA 70505-1166. It must be received by April 5, 2019, to be eligible for these ten (10) points. <b>This form or its attachments cannot be submitted online.</b>			10	
	<b>TOTAL ALLOWED POINTS 200 plus 20 bonus points.</b>			200	

**All forms must be in the hands of the Director by April 5, 2019.**

Mail this Activity Report to the Life Director:

Chris Davis  
2693 Rhoda Road  
Shreveport, LA 71119

318.349.3279 Residence

Do not email these forms to the Director. If you want to submit the Activity Report electronically, then you must use the online form available at louisianakc.org. The Form STSP must be mailed to the State Office.

By submitting this form, I declare on my honor as a Catholic Gentleman that the responses are true and correct to best of my information, knowledge and belief.

\_\_\_\_\_  
Signature of Grand Knight or His Designee

\_\_\_\_\_  
Council Number