

Thomas Ruemker, M.D.F. State Chairman

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Knights of Columbus

**Louisiana State Council
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Brothers let's have a successful State Program this Fraternal Year, and to do so, we need the help of all Diocesan Administrators, District Deputies, Grand Knights, and MDF Chairman. We must make sure everyone understands the information and instructions for having this very important State Program. The program is only for helping Schools and Agencies that support people who are mentally challenged.

Here is an outline of the State Program

1. The Grand Knight and his M.D.F. Chairman must know what this program encompasses:
 - a) Order and Pay for candy and aprons from District Deputy.
 - b) Make checks payable to Louisiana K of C Mental Disability Fund.
 - c) Getting out Publicity of this State Program to the public.
 - d) Plan the date and type of your Council's Fund Drive.
 - e) Get manpower to complete a successful Fund Drive.
2. Having a Fund Drive, July 1, 2018 ending June 30, 2019.
3. If the council has not already selected a Beneficiary, then, now is the time to select one.
4. After the Fund Drive Campaign is over Complete the Financial Statement Report, and mail it to the M. D. F. Chairman Thomas Ruemker. The Financial Statement Report must arrive by March, 31 2019.
5. **"Council's will no longer write checks to the State Office"**. Councils will write out their own checks to their Beneficiary(ices) of their choosing. When your council makes the presentation of the check to your Beneficiary (ices) please do it at a K.C. Function for all to see.
6. After the Council's Fund Drive, it is very important that you fill out the section in the **"LIFE GRADING FORM"** under M.D.F. stating hours and monies contributed to the M. D. F. Program for your State Points, and Awards at the State Convention. If you do not fill the Grading Form out you will not receive points, and will not be eligible for awards at State Convention.

Vivat Jesus!

Thomas Ruemker

M.D.F. Chairman